

# COUNTY OF YORK

## MEMORANDUM

**DATE:** July 26, 2004 (BOS Mtg. 8/17/04)

**TO:** York County Board of Supervisors

**FROM:** James O. McReynolds, County Administrator

**SUBJECT:** Colonial Services Board Performance Contract

### **Background**

Section 37.1-195 of the Code of Virginia, 1950 as amended, requires every locality to establish a Community Services Board (CSB). These boards oversee the delivery of mental health, mental retardation and substance abuse services. York County has been served by the Colonial Services Board since the enactment of the law in 1968. James City County and the Cities of Williamsburg and Poquoson are the other member localities of this regional Board. Section 37.1-197(A)(2) requires every local government to adopt an annual performance contract with its community services board.

The offices for Colonial CSB are physically located within the County, and York serves as fiscal agent. However, the Colonial CSB operates as a distinct and fully separate entity from York County government and has its own employees, policies and procedures. This is a locally administered, state-supervised agency which falls under the auspices of the Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services (DMHMRSAS).

The governing bodies of each of the localities in the service delivery area appoint representatives to a 14-member board of directors that provides the local supervision for the Services Board. Representation is based on population. The current members from York County are:

- Judith A. Cash
- Mary A. Clark
- Penny R. Dennis
- Rebecca Y. Rolston
- Joanne Smith
- Donald E. Willis

Anne Smith, Director of Community Services, serves as the County's liaison for the Colonial Services Board and the agency.

The Commonwealth and the individual localities share funding. York County approves its annual CSB allocation each year in the regular budget cycle. The County's FY2005 approved funding is \$540,000.

### **Current Issues and Considerations**

An annual model Performance Contract is developed by the Commonwealth but is executed between the CSBs and local governments. The 1998 General Assembly amended the Code of Virginia to require local governing bodies to review this Contract and authorize its execution. Accordingly, the Board will find the proposed Performance Contract between York County and the CSB attached.

### **Recommendation**

Although local governments must continue to press the Commonwealth for better funding and more favorable programming in the mental health environment, this contract is considered reasonable. I am therefore recommending that the Board authorize approval and execution of the annual Community Services Board Performance Contract for FY 2005.

Smith/4111

Attachments:

- CSB Annual Performance Contract
- Resolution R04-123